

In this lesson by Digital Scrapbooks and More, one of the most important skills to start digital scrapbooking is covered; which is how to place a photo or image on a digital paper in Photoshop® Elements 6 in order to begin digital scrapbooking.

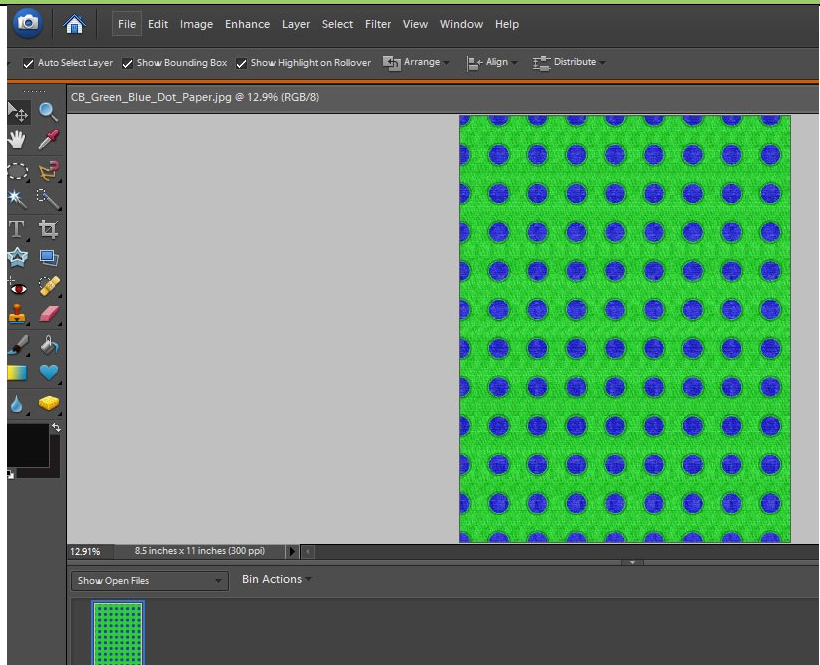
Step 1: Open a digital paper in PSE 6

Open Photoshop® Elements 6 in the Editor Mode

Open a digital scrapbooking paper in Photoshop® Elements 6.

Note: If you do not know how to open a digital paper in PSE 6, please see our Helpful Hint “Opening Digital Scrapbooking Papers” before attempting this tutorial

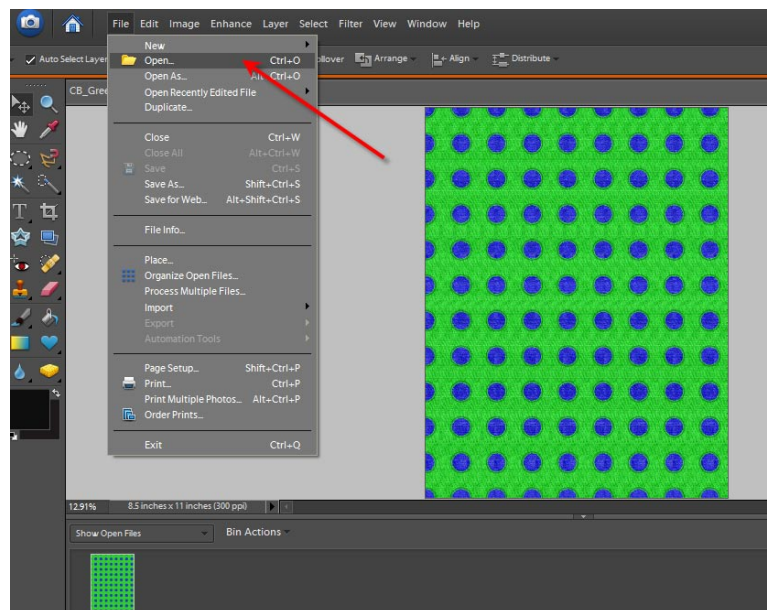
Click for [Helpful Hints](#)



Step 2: Open the File in PSE 6

Go to **File > Open**


Or use shortcut keys **Ctrl + O**

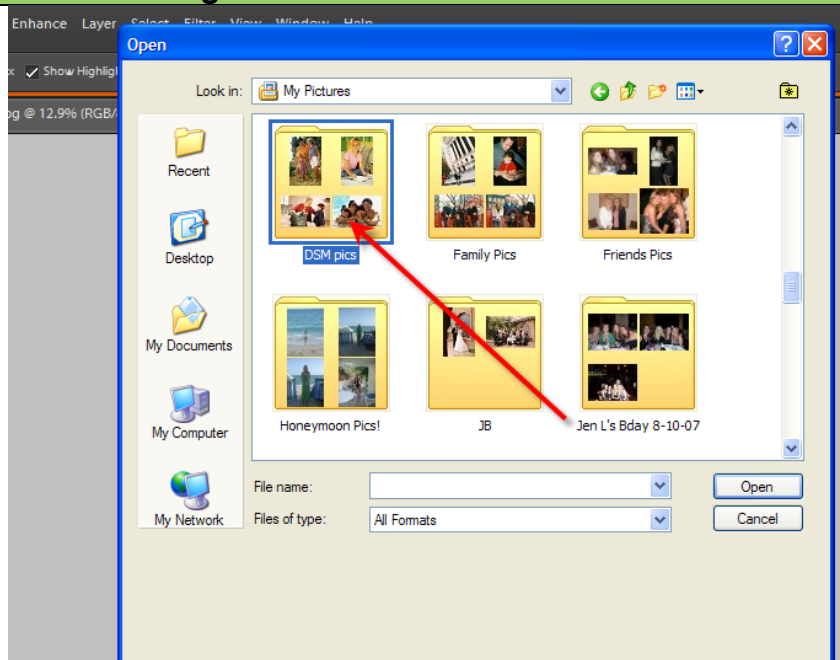


Step 3: Navigate to folder that holds the image

Navigate to the folder that holds your photos or images that you would like to place on your digital paper

Double click on the folder that holds the photo or image that you would like to use

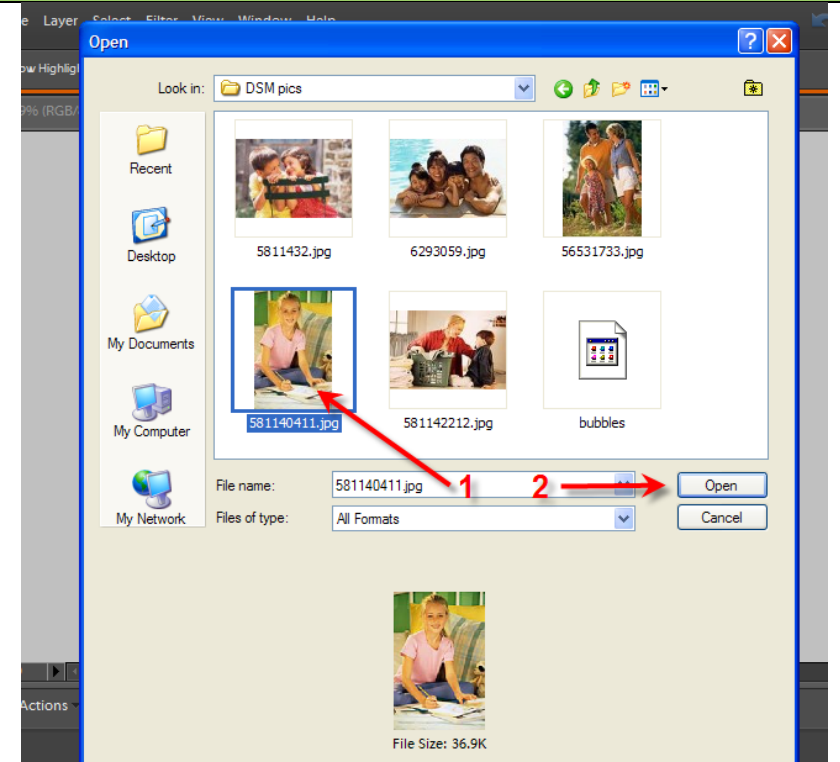
Note: If you want to see a thumbnail of your picture instead of name, then click on  and select thumbnail view



Step 4: Open the photo you would like to use

Click on the image or name of file (see arrow #1 in red)

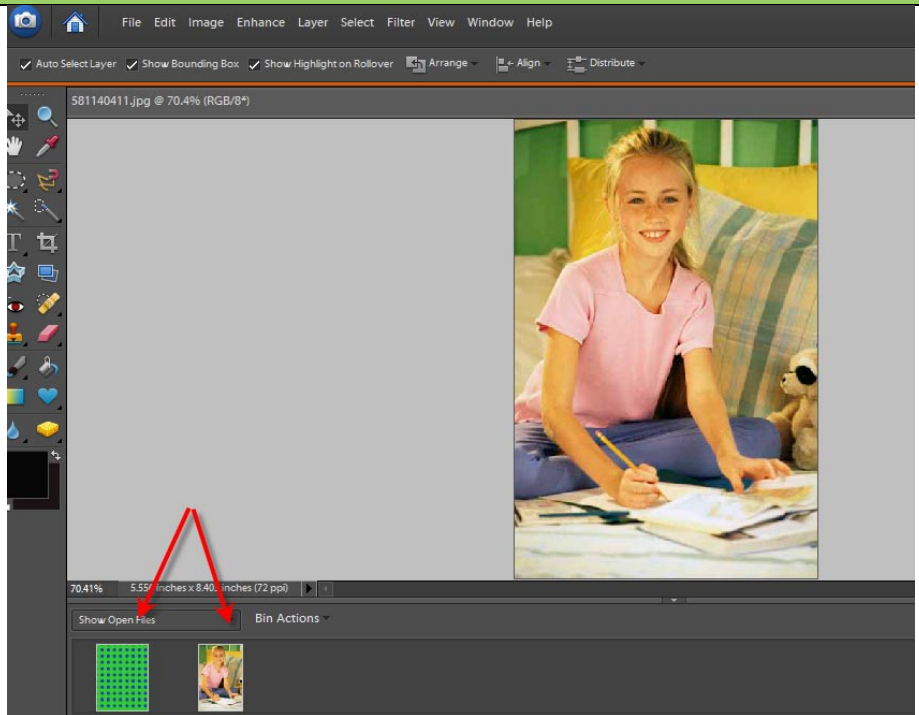
Choose **Open** (see arrow #2 in red)



Step 5: Your photo is now open in PSE 6

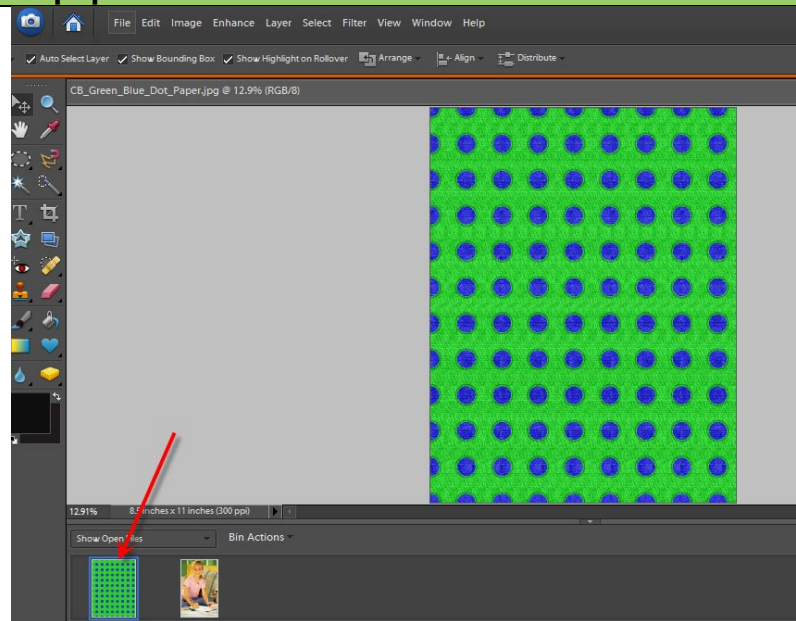
Your photo or image is now open in PSE 6

At the bottom of the screen in the photo/project bin, you can see that you have two files open in PSE 6. You have a digital paper on the left side and a photo (or image) on the right side



Step 6: Double click on your digital paper

Double click on your digital paper to bring it into the workspace



Step 7: Drag photo to digital paper

Important: Make sure that both the digital scrapbooking paper and the image are pulled into the workspace area and that you can see them side by side like this example

Drag the image to your digital scrapbooking paper by holding down the left mouse button (PC) and letting it up when you get to the digital paper. This is called "Drag and Drop"
See red arrow 1

You have now placed a photo or image onto a digital paper!

Special Note: Do NOT drag the photo up from the photo/project bin on to the paper as this often cause problems for some future digital scrapbooking activities and changes the image layer.
See red arrow 2

